



Westfield School

Admissions Policy for entry in September 2018

Staff Responsible:	C Beckett
Date of last review:	Spring 2017
Date of next review:	Spring 2018

Westfield School

Admissions Policy for Admission to Year 7 in September 2018

Westfield School is regularly over-subscribed. This Admissions Policy meets the requirements of the most recent DfE Admissions Code for schools which are over-subscribed. The timelines for the procedure must be adhered to and are outlined in Appendix A.

The school is a Foundation School for boys and girls, aged 11-16 and admits a limited number of students into years 12 and 13 in cooperation with Sheffield College, Peaks Centre. It is expected that ALL applicants for entry to Year 7 believe that a comprehensive, mixed education is most appropriate to their child's needs and support the distinctive ethos, policies and procedures of Westfield School. Children with a statement of special educational need will be admitted to the school where the school – after consultation with the Local Authority – has been named on the statement as appropriate provision.

Admissions Number: 270

The school admits 270 students into year 7 at the start of each academic year. If the school is oversubscribed, places are allocated using the following admissions criteria:

Admissions criteria:

These criteria are applied in the following priority order:

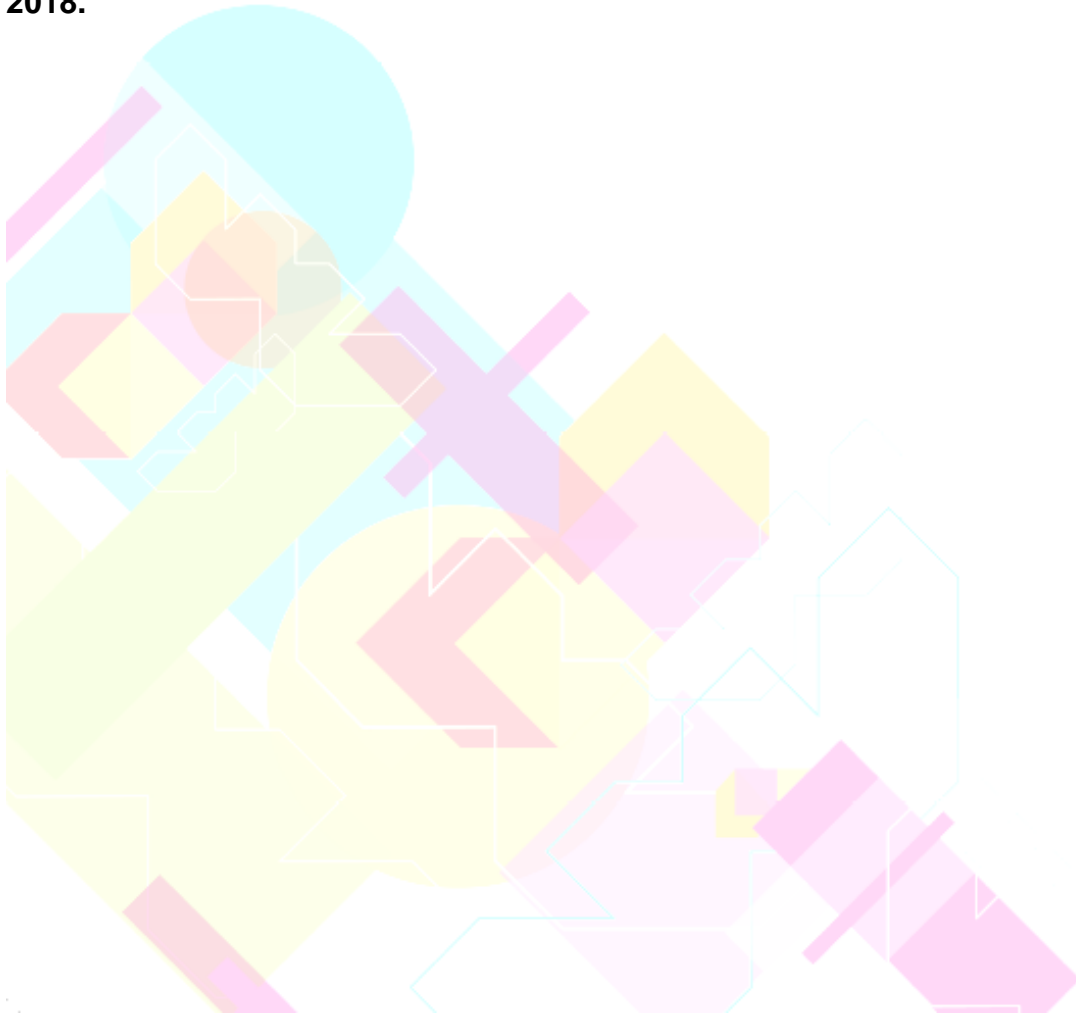
1. Children in the care of the Local Authority or who have previously been in the care of the Local Authority. Often referred to as 'Children Looked-After.'
2. Catchment Area Children resident in the defined school catchment area
3. Siblings A sibling is a child who permanently or usually lives at the same address and who will attend the preferred school at the point of entry
4. Partner Primary School Applicants whose children attend a designated partner primary school but do not fit into any of the above categories.
5. All other applicants

6. Tie-breakers

If all categories are full, the tie-breaker will be the shortest distance from home to school, measured as the crow flies.

ALL students, who seek a place at the school under **ANY** of the previous criteria, **MUST** ensure they have submitted the Local Authority application form to the Local Authority by Tuesday 31st October 2017. (Online applications should be completed by Friday 20th October 2017)

ALL parents/carers will be informed by the Local Authority of the school/college allocated to their child by post on Thursday 1st March 2018.



Appendix A – Timelines for the Admissions Procedure

For entry in September 2018:

Date to be confirmed. Please see website Westfield School Open Evening.

Friday 20 October 2017 Local Authority preferences deadline for online applications.

Tuesday 31 October 2017 Local Authority preferences deadline for paper-based applications

Thursday 1st March 2018 Local Authority notify parents/carers of places

